

GET YOUR BOND BACK!

A Guide for Your Final Inspection

RENT: Rent will continue to be charged until possession of the property has been **relinquished (ie. ALL keys and remotes are returned to our office).**

CARPETS: Please use a reputable, qualified carpet cleaner – cheaper is not always better. If carpets are not cleaned according to the original Entry Condition Report, it may be necessary for us to engage another carpet cleaner, at your expense, to do the job properly. A carpet cleaning receipt **MUST** be provided to the office when handing the keys in.

PEST CONTROL: If you have had a pet at the property, it is your responsibility to have the property sprayed, both internally & externally, for fleas. A receipt **MUST** be provided to the office when handing the keys in.

EXIT CONDITION REPORT: You will need to complete an Exit Condition Report and return this document to our office along with your keys and any receipts.

FORWARDING ADDRESS: Please make sure that we have your correct forwarding address as we will post your Bond Refund form to this address with 10 days.

REPAIRS: All damages must be made good. You should refer to your original Entry Condition Report to check what damages were recorded when you moved into the property.

CLEANING: Most people tend to overlook items which are above eye level or below knee level, so take particular attention to these areas. We have provided you with a checklist to highlight some often forgotten cleaning requirements.

WEAR & TEAR WILL NOT BE ACCEPTED AS AN EXCUSE FOR DIRT OR DAMAGES.

We carry out our final inspection as soon as practicable after you have returned all keys, documents and receipts. The RTA allows up to 10 days for bond refund.

Please take your time to complete the cleaning as this will help in the speedy return of your bond.

This is for your reference only and we trust that your move will be hassle free and that the bond refund process will run smoothly.
